

GRANADA SANITARY DISTRICT

OF SAN MATEO COUNTY

455 Avenue Alhambra, #6 ~ P.O. Box 335 ~ El Granada, California 94018
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AGENDA

SPECIAL BOARD OF DIRECTORS MEETING

Saturday February 2, 2002, 10:00 AM – 3:00 PM

The Board reserves the right to change the order of the agenda items or to postpone agenda items to a later date

CALL TO ORDER 10:00 a.m. District Office, 455 Avenue Alhambra, El Granada

<u>ROLL CALL</u>	Directors:	President:	William Katke
		Vice President	Leonard Woren
		Secretary	Fran Pollard
		Treasurer:	Laura Stein
		Board Member:	Shawn McGraw
	Staff:	Administrator:	Gina Holmes
		Associate District	
		Counsel:	Bill Parkin

PLEDGE OF ALLEGIANCE

Duration:

Est. Item Start Time &

GENERAL PUBLIC PARTICIPATION

10:00 am (5 mins)

Communications from the Public and members of the District Board and District Staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.

1. ADJOURN TO CLOSED SESSION

10:05 am (10 mins)

Conference with Legal Counsel: Existing Litigation Govt. Code Subdivision (a) of Section 54956.9 Superior Court of the State of California for the County of San Mateo Complaint: Foreclosure for Delinquent Payment of Assessment(s) Pursuant to Streets and Highways Code Section 8830 et seq.

Granada Sanitary District v. Arthur Settlemyer, **Case No. 417711**
v. Wayne Stockwell, **Case No. 417720**
v. Melvin Thompson, **Case No. 417727**
v. More, **No Case Number**
v. Ray, **No Case Number**
v. Gorrindo, **No Case Number**

RECONVENE TO OPEN SESSION

Report final Board action, if any, from Closed Session

SPECIAL ORDER OF BUSINESS

Board of Directors Annual Retreat:

2. Review and assess status of previous Retreat Goals

10:15 am (60 mins)

(not listed in any order):

- Respond to Constituent's needs
- Community Services District (CSD)
- Residential Capacity Evaluation
- District Land and Facilities acquisition
- Staffing study and general manager hire
- Usage-based charging
- Service area boundaries
- Board meeting management
- Clarify Board focus on long-term issues
- Enhance ability to function as Board, individually, and with Staff
- Community outreach program
- Operational Issues: Finances, Assessment District, Budgeting process, human resource management

✧ Break ✧

11:15 am (10 mins)

3. Discuss and consider modifying and prioritizing previous Retreat Goals

11:40 am (60 mins)

✧ Lunch ✧

12:40 pm (40 mins)

4. Discuss and consider adding Goals including:

1:20 pm (60 mins)

- Refunding Facilities Treatment Bond
- Amend Ordinance No. 104: Assessment District Ordinance No.
- Citizen's petition to form Community Services District
- Holding Board meeting once a month
- Starting Board meetings at 7:00 p.m.
- Setting goals for communication with constituents
- Board meeting time savers
- Revise accounting practices
- Establish method for Board and Staff to achieve goals
- Management practices
- Revise sewer service charges to a charge by fixture method
- Change District's Sewer Authority Mid-Coastside maximum allocation from 2700 connections to Local Coastal Program build-out numbers

✧ Break ✧

2:20 pm (10 mins)

5. Summarize 2002 Goal list

2:30 pm (30 mins)

6. **ADJOURN**

Estimated Adjournment Time : 3:00 pm